



**BUREAU
VERITAS**

ECOMMERCE

**INSPECTION REPORT
EXPLANATION
GUIDELINE**

v3_Jul18



INSPECTION REPORT EXPLANATION

CONTENTS

1. [Result Summary](#)
2. [Service Type](#)
3. [Quantity](#)
4. [Conformity Check](#)
5. [AQL - Acceptance Quality Limit](#)
6. [Defect Classification](#)
7. [On-site Tests](#)
8. [Equipment Calibration](#)
9. [Size Measurement Sheet](#)
10. [Packing and Packaging](#)
11. [Shipping Mark](#)
12. [Labelling, Printed Materials and Markings](#)
13. [BV Inspection Protocols](#)
14. [Inspection Materials Provided by Factory](#)
15. [BV Code of Conduct](#)



INSPECTION REPORT EXPLANATION

RESULT SUMMARY

	INSPECTION REPORT	Inspection No.: 17D502A
	FINAL VERSION	Client Name: ABC Limited
	THIS DOCUMENT IS NON-NEGOTIABLE	Report Date: Apr. 3, 2018

1

OVERALL INSPECTION CONCLUSION	PASSED			
INSPECTION RESULT SUMMARY	PASSED	FAILED	INCONCLUSIVE	N/A
A. Quantity	X			
B. Product Conformity	X			
C. Workmanship / Visual (Basic Function and Appearance)	X			
D. Data Measurement / On-site Tests	X			
E. Packing and Packaging	X			
F. Shipping Mark	X			
G. Labeling, Printed Materials and Markings	X			

GENERAL INFORMATION		
Product Picture	Service Type:	Pre-shipment Inspection (PSI)
	Vendor / Supplier Name:	ABC Trading Company
	Purchase Order (PO) No.:	2074
	Product Description:	1/2 Sleeve Velvet T-shirt
	Previous Inspection No.:	N/A
	Approved Sample:	Available
	Factory Name:	XYZ Garment Co., Ltd.
	Factory Address:	Zhuzhou town, Wuji, Jiangsu province, China
	Inspection Date:	Apr. 3, 2018
Inspector Name(s):	Alias	

A. QUANTITY		Actual Finding / Comments											
PASSED		1. The shipment quantity conformed to the PO.											
PO No.	Item/Style/ Product No.	Order Quantity		Shipment Quantity		Presented Quantity for Inspection		Units Packed in Cartons		Units Finished Not Packed		Units Not Finished	
		Units	Cases	Units	Cases	Qty	%	Qty	%	Qty	%	Qty	%
2074	16814	3096	3096	258	3096	3096	100	0	0	0	0	0	0
Total:		3096	3096	258	3096	3096	100	0	0	0	0	0	0
List of Export Carton Numbers Opened		Carton No.: 3, 13, 17, 24, 36, 43, 50, 67, 86, 103, 138, 163, 181, 201, 220, 243, 256											
		Total - 47 - Cartons were opened for sampling.											

Bureau Veritas (Shenzhen) Company Limited
 #F Block B, Min Li Da Industrial Bldg, 4th Area, Hong Hua Ling Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: 86 (0)20 2286 9088 | Fax: 86 (0)20 2488 9333 | Email: BVCSZ@jch@bureauveritas.com | Website: www.bureauveritas.com.cn
 © Copyright 2017 Bureau Veritas. All rights reserved.

1 of 14

1 **Result Summary** – color coded inspection result rating of “PASSED”, “INCONCLUSIVE” or “FAILED” provides more clarity.

OVERALL INSPECTION CONCLUSION	PASSED
OVERALL INSPECTION CONCLUSION	INCONCLUSIVE
OVERALL INSPECTION CONCLUSION	FAILED

Inspection services usually includes the following checkpoints: (i) quantity; (ii) product conformity; (iii) workmanship / visual (basic function and appearance); (iv) data measurement / on-site tests; (v) packing and packaging; (vi) shipping mark; (vii) labelling, printed materials and markings.

The overall inspection result concludes as per below rules:

- If any check point is “FAIL”, the overall result must be “FAIL”.
- Only if all check points are “PASS” or “N/A”, the overall result is “PASS”.
- If any check point(s) are “INCONCLUSIVE”, and the other are “PASS” or “N/A”, the overall result will be “INCONCLUSIVE”.

OVERALL INSPECTION CONCLUSION	PASSED			
INSPECTION RESULT SUMMARY	PASSED	FAILED	INCONCLUSIVE	N/A
A. Quantity	X			
B. Product Conformity			X	
C. Workmanship / Visual (Basic Function and Appearance)		X		
D. Data Measurement / On-site Tests		X		
E. Packing and Packaging	X			
F. Shipping Mark	X			
G. Labeling, Printed Materials and Markings	X			

The definition of “PASS”, “FAIL” and “INCONCLUSIVE”:

- PASS – the findings of check point conform to the specified requirements;
- FAIL – the findings of check point does not conform to the specified requirements;
- INCONCLUSIVE – Because of the unavailability of the requirement, either the rating of PASS or FAIL cannot be provided.
- NOT APPLICABLE (N/A) – the check point is not applicable because not required by client spec or inspection protocol, or the checkpoint not conducted because the design or status of production does not allow the check point assessment like packing for an Initial Production Check.



INSPECTION REPORT EXPLANATION

SERVICE TYPE

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A
	Client Name: ABC Limited
	Report Date: Apr. 3, 2018

OVERALL INSPECTION CONCLUSION	PASSED			
INSPECTION RESULT SUMMARY	PASSED	FAILED	INCONCLUSIVE	N/A
A. Quantity	X			
B. Product Conformity	X			
C. Workmanship / Visual (Basic Function and Appearance)	X			
D. Data Measurement / On-site Tests	X			
E. Packing and Packaging	X			
F. Shipping Mark	X			
G. Labeling, Printed Materials and Markings	X			

2 GENERAL INFORMATION

Product Picture	Service Type:	Pre-shipment Inspection (PSI)
	Vendor / Supplier Name:	ABC Trading Company
	Purchase Order (PO) No.:	2074
	Product Description:	1/2 Sleeve Velvet T-shirt
	Previous Inspection No.:	N/A
	Approved Sample:	Available
	Factory Name:	XYZ Garment Co., Ltd.
	Factory Address:	Zhangtoun, Wuxi, Jiangsu province, China
	Inspection Date:	Apr. 3, 2018
	Inspector Name(s):	Alia

A. QUANTITY

Result		Actual Finding / Comments									
PASSED		1. The shipment quantity conformed to the PO.									
PO No.	Item/Style/ Product No.	Order Quantity		Shipment Quantity		Presented Quantity for Inspection		Units Packed in Cartons		Units Finished Not Packed	
		Units	Cases	Units	Cases	Qty	%	Qty	%	Qty	%
2074	16814	3096	3096	258	3096	3096	100	0	0	0	0
Total:		3096	3096	258	3096	3096	100	0	0	0	0
List of Export Carton Numbers Opened		Carton No.: 3, 13, 17, 24, 36, 43, 50, 67, 86, 103, 138, 163, 181, 201, 220, 243, 256									
		Total - 17. Cartons were opened for sampling.									

Pictures

2 **Service Type** – There are 3 service types: Initial Production Check (IPC/IPI), During Production Check (DUPRO) and Pre-Shipment Inspection (PSI).

- IPC/IPI – An inspection takes place when approximately 10-20% of total order quantity is finished.
- DUPRO - An inspection takes place when approximately 40-60% of total order quantity is finished.
- PSI - An inspection takes place when 100% products finished and 80% packed.

If a PSI is ordered, but the production status is less than 100% finished and 80% packed even after 2 hours of waiting of BV inspectors in the factory, the service will be adjusted to IPC/IPI or DUPRO automatically.

The inspection scope of an IPC/IPI, DUPRO or PSI only covers the inspection for finished products, the raw material and semi-finished products are not in the scope of the inspections.

An IPC/IPI & DUPRO cannot and should not be used as a substitute for a PSI. The PSI is the only statistically proven service to determine shipment conformity. If decisions are made to ship the product based on the outcome of an IPC/IPI or DUPRO report, the risk in shipping the product with defects undetected is high.

INSPECTION REPORT EXPLANATION

QUANTITY

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A
	Client Name: ABC Limited
	Report Date: Apr. 3, 2018

OVERALL INSPECTION CONCLUSION	PASSED			
INSPECTION RESULT SUMMARY	PASSED	FAILED	INCONCLUSIVE	N/A
A. Quantity	X			
B. Product Conformity	X			
C. Workmanship / Visual (Basic Function and Appearance)	X			
D. Data Measurement / On-site Tests	X			
E. Packing and Packaging	X			
F. Shipping Mark	X			
G. Labeling, Printed Materials and Markings	X			

GENERAL INFORMATION		
Product Picture	Service Type:	Pre-shipment Inspection (PSI)
	Vendor / Supplier Name:	ABC Trading Company
	Purchase Order (PO) No.:	2074
	Product Description:	1/2 Sleeve Velvet T-shirt
	Previous Inspection No.:	N/A
	Approved Sample:	Available
	Factory Name:	XYZ Garment Co., Ltd.
	Factory Address:	Zhuang town, Wuji, Jiangsu province, China
	Inspection Date:	Apr. 3, 2018
	Inspector Name(s):	Alia

3 Shipment Quantity, Carton Selection and combined sampling - The shipment quantity will be checked against PO or other quantity requirements given by the client, eg. the quantity filled out in the inspection booking.

The production status – n quantity of finished products, quantity of finished products but not packed and not finished products will be presented here.

The products inspected are sampled from a number of carton determined as “square root of total shipment cartons”. If there’re several POs, sizes and/or colors, the carton will be selected proportionately to cover all POs, sizes and/or colors; at least one carton of each item will be selected.

Combined Sampling is when several different product styles are combined to make a single lot size and a single sample size is randomly selected from that lot size. Combined sampling represents an increased level of risk as statistical rules are compromised and the chances of missing quality issues are much greater than those during the single style sampling.

3 A. QUANTITY

Result	Actual Finding / Comments																																												
PASSED	1. The shipment quantity conformed to the PO.																																												
	<table border="1"> <thead> <tr> <th rowspan="2">PO No.</th> <th rowspan="2">Item/Style/ Product No.</th> <th rowspan="2">Order Quantity Units</th> <th colspan="2">Shipment Quantity</th> <th rowspan="2">Presented Quantity for Inspection</th> <th colspan="2">Units Packed in Cartons</th> <th colspan="2">Units Finished Not Packed</th> <th colspan="2">Units Not Finished</th> </tr> <tr> <th>Units</th> <th>Cases</th> <th>Qty</th> <th>%</th> <th>Qty</th> <th>%</th> <th>Qty</th> <th>%</th> </tr> </thead> <tbody> <tr> <td>2074</td> <td>16814</td> <td>3096</td> <td>3096</td> <td>258</td> <td>3096</td> <td>100</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td colspan="2">Total:</td> <td>3096</td> <td>3096</td> <td>258</td> <td>3096</td> <td>100</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	PO No.	Item/Style/ Product No.	Order Quantity Units	Shipment Quantity		Presented Quantity for Inspection	Units Packed in Cartons		Units Finished Not Packed		Units Not Finished		Units	Cases	Qty	%	Qty	%	Qty	%	2074	16814	3096	3096	258	3096	100	0	0	0	0	0	Total:		3096	3096	258	3096	100	0	0	0	0	0
PO No.	Item/Style/ Product No.				Order Quantity Units	Shipment Quantity		Presented Quantity for Inspection	Units Packed in Cartons		Units Finished Not Packed		Units Not Finished																																
		Units	Cases	Qty		%	Qty		%	Qty	%																																		
2074	16814	3096	3096	258	3096	100	0	0	0	0	0																																		
Total:		3096	3096	258	3096	100	0	0	0	0	0																																		
	List of Export Carton Numbers Opened Carton No.: 3, 13, 17, 24, 36, 43, 50, 67, 86, 103, 138, 163, 181, 201, 220, 243, 256 Total - 17 - Cartons were opened for sampling.																																												
	Pictures																																												

INSPECTION REPORT EXPLANATION

CONFORMITY CHECK

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A Client Name: ABC Limited Report Date: Apr. 3, 2018
	
Carton stacking	NI

4 **Conformity Check** - The conformity of product material, style, color, construction, accessories will be checked against the approved sample provided by the client.

“Approved sample” means the product sample is approved and identified as acceptable by client for use during inspection. Received directly from the client or if available at the factory sealed so that tampering would be immediately identified.

BV will not use any reference sample provided by factory for an inspection.

If there's no approved sample available for the inspection, the conformity will be checked against all the given information in PO and technical pack provided by the client.

B. PRODUCT CONFORMITY

Result	Actual Finding / Comments
PASSED	1. The inspected samples conformed to the approved sample provided by the client.

Pictures

	
Approved sample	Bulk product

C. WORKMANSHIP / VISUAL (Basic Function and Appearance)

Inspection Standard:	ANSI/ASQ Z1.4 (formerly known as MIL-STD-105E)			
Sampling/Inspection Level:	Single & Normal, Level II			
AQL: Defectives	Critical	Major	Minor	
	Not allowed	2.5	4.0	
Sample Size	125 pieces	125 pieces	125 pieces	
	Defective Description	Critical	Major	Minor
1.	Broken stitches at side seam (1*2)		1	
2.	Flare at armhole (1*)		1	
3.	Unsewn neck strap		1	
4.	Untrimmed thread ends at side seam / shoulder seam (1* - 2)			2

Bureau Veritas Shenzhen Company Limited
 #F Block 8, Ma-Li Da Industrial Bldg., 4th Area, Hong Hua Long Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: 86 (0) 20 2289 2288 | Fax: 86 (0) 20 2289 2222 | Email: BVCP@bv.com | Website: www.bureauveritas.com
 © Copyright 2017 Bureau Veritas. All rights reserved.

2 of 14



INSPECTION REPORT EXPLANATION

AQL

INSPECTION REPORT FINAL VERSION		Inspection No.: 17D502A
THE DOCUMENT IS NON-NEGOTIABLE		Client Name: ABC Limited
		Report Date: Apr. 3, 2018
		NI
Carton stacking		NI

B. PRODUCT CONFORMITY	
Result	Actual Finding / Comments
PASSED	1. The inspected samples conformed to the approved sample provided by the client.
Pictures	
	
Approved sample	Bulk product

- 5** **AQL - ANSI/ASQ Z1.4** is American national standard named “Sampling procedures and tables for inspection by attributes”, which is used world widely for the inspection services of consumer products. This standard is similar to MIL STD 105 (discontinued in 1995), ISO 2859-1, BS 6001, DIN 40.080, NFX 06.022, UNI 48.42 and GB/T 2828.1 of the specific standard in different countries.

AQL stands for Acceptance Quality Limit, it indicates the acceptance limit based on a sampling plan. As per BV inspection protocols, below sampling plan and AQL will be adopted for an inspection:

Sampling Plan:

PSI - Single sampling plan, Normal inspection, General inspection level II

IPC/DUPRO - Single sampling plan, Normal inspection, General inspection level I

AQL:

Hardline & Softline Products: Critical=Not Allowed, Major=2.5, Minor=4.0

Electrical and Electronic Products: Critical=Not Allowed, Major=1.5, Minor=4.0

5 **C. WORKMANSHIP / VISUAL (Basic Function and Appearance)**

Inspection Standard:	ANSI/ASQ Z1.4 (formerly known as MIL-STD-105E)			
Sampling Plan/Inspection Level:	Single & Normal Level II			
AQL - Defectives	Critical	Major	Minor	
	Not allowed	2.5	4.0	
Sample Size	125 pieces	125 pieces	125 pieces	
	Defective Description	Critical	Major	Minor
1.	Broken stitches at side seam (1*2)		1	
2.	Flare at armhole (1*)		1	
3.	Uneven neck shape		1	
4.	Untornned thread ends at side seam / shoulder seam (1* - 2)		1	2

Bureau Veritas Shenzhen Company Limited
 #1 Block B, Ma-Li Da Industrial Bldg., 4th Area, Hong Hua Lang Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: 86 (0) 20 2289 2288 | Fax: 86 (0) 20 2289 2222 | Email: BVCP@bureauveritas.com | Website: www.bureauveritas.com
 © Copyright 2017 Bureau Veritas - All rights reserved

2 of 14

INSPECTION REPORT EXPLANATION

DEFECT CLASSIFICATION

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A Client Name: ABC Limited Report Date: Apr. 3, 2018
	 <p>Carton stacking</p>

B. PRODUCT CONFORMITY

Result	Actual Finding / Comments
PASSED	1. The inspected samples conformed to the approved sample provided by the client.
Pictures	
 <p>Approved sample</p>	 <p>Bulk product</p>

C. WORKMANSHIP / VISUAL (Basic Function and Appearance)

Inspection Standard:	ANSI/ASQ Z1.4 (formerly known as MIL-STD-105E)			
Sampling Plan/Inspection Level:	Single & Normal, Level II			
AQL - Defectives	Critical	Major	Minor	
	Not allowed	2.5	4.0	
Sample Size	125 pieces	125 pieces	125 pieces	
	Defective Description	Critical	Major	Minor
1.	Broken stitches at side seam (1"*)		1	
2.	Flare at armhole (1")		1	
3.	Unsewn neck strap		1	
4.	Untrimmed thread ends at side seam / shoulder seam (1" - 2")		1	2

6 Defect Classification - Based on the degree of severity, a defect would be classified into one of following:

- **Critical Defect** - A defect likely to result in a hazardous or unsafe condition for an individual using the product or fails to meet mandatory regulations;
- **Major Defect** - A defect that is likely to result in failure, reduce the usability & salability and can easily be detected by the customer;
- **Minor Defect** - A defect beyond the defined quality standard, but it does not reduce the usability of the product. The defect can be noticed only after careful examination and may reduce salability.

Each sample presenting one or several defects will be counted as one defective only. If there're more than one defect presented on the sample, only one defective will be counted based on the most severe defect. Other defects on the sample size will be recorded for reference only.

6

Bureau Veritas Shenzhen Company Limited
 #F Block 8, Ma Li Da Industrial Bldg., 4th Area, Hong Hua Long Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: 86 (0) 20 2288 2288 | Fax: 86 (0) 20 2288 2222 | Email: BVCP@_info@bureauveritas.com | Website: www.bureauveritas.com
 © Copyright 2017 Bureau Veritas - All rights reserved



INSPECTION REPORT EXPLANATION

DEFECT CLASSIFICATION

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A Client Name: ABC Limited Report Date: Apr. 3, 2018
	

B. PRODUCT CONFORMITY

Result	Actual Finding / Comments
PASSED	1. The inspected samples conformed to the approved sample provided by the client.

Pictures

	
Approved sample	Bulk product


C. WORKMANSHIP / VISUAL (Basic Function and Appearance)

Inspection Standard:	ANSI/ASQ Z1.4 (formerly known as MIL-STD-105E)		
Sampling/Inspection Level:	Single & Normal, Level II		
AQL: Defectives	Critical	Major	Minor
	Not allowed	2.5	4.0
Sample Size	125 pieces	125 pieces	125 pieces

Defective Description	Critical			Major			Minor			
	1	2	3	1	2	3	1	2	3	
1. Broken stitches at side seam (1" - 2")										1
2. Pleat at armhole (1")										1
3. Uneven neck shape										1
4. Untrimmed thread ends at side seam / shoulder seam (1" - 2")										2

Bureau Veritas Shenzhen Company Limited
 4F Block B, Min Li Da Industrial Bldg., 4th Area, Hong Hua Ling Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: (86) 20 2290 2088 | Fax: (86) 20 2490 9303 | Email: BVCPIS_info@cn.bureauveritas.com | website: www.bureauveritas.com.cn
 © Copyright 2017 Bureau Veritas - All rights reserved





2 of 14

 INSPECTION REPORT FINAL VERSION <small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Inspection No.: 17D502A Client Name: ABC Limited Report Date: Apr. 3, 2018											
	<table border="1"> <tr> <td>Total Found:</td> <td>0</td> <td>3</td> <td>2</td> </tr> <tr> <td>Accept:</td> <td>0</td> <td>7</td> <td>10</td> </tr> <tr> <td>Result:</td> <td colspan="3">PASSED</td> </tr> </table>	Total Found:	0	3	2	Accept:	0	7	10	Result:	PASSED	
Total Found:	0	3	2									
Accept:	0	7	10									
Result:	PASSED											

Remarks - Other defects observed but not counted in the AQL Result: Nil

Note: A Defective is defined as a unit of product that contains one or more defects. A Defect is defined as any non-conformance of the inspected unit of product with specified requirements. A single defect is taken into account per each defective unit, in every case the most serious defect exhibited by the individual sample being inspected governs of the characteristics. The defects listed under "Remarks" above were also observed on the inspected samples but were not counted in the AQL result as they were less serious than other defects found on the same sample.

Pictures

	
Broken stitches	Pleat
	
Uneven neck shape	Untrimmed thread ends

Bureau Veritas Shenzhen Company Limited
 4F Block B, Min Li Da Industrial Bldg., 4th Area, Hong Hua Ling Industrial Area, Xi Li, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: (86) 20 2290 2088 | Fax: (86) 20 2490 9303 | Email: BVCPIS_info@cn.bureauveritas.com | website: www.bureauveritas.com.cn
 © Copyright 2017 Bureau Veritas - All rights reserved

3 of 14




INSPECTION REPORT EXPLANATION

ON-SITE TESTS / EQUIPMENT CALIBRATION



7 D. DATA MEASUREMENT / ON-SITE TESTS

Check Item	Findings	Result
1. Description: Carton Dimension and Weight Measurement Sample Size: 1 Carton Test performed with factory equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Factory equipment current calibration label available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Requirement: Dimension 60 x 40 x 20 cm; Gross weight Max. 10 KGS Actual finding: Dimension 60 x 40 x 20 cm; Gross weight 4.0 KGS	PASSED
2. Description: Carton Quantity and Assortment Checking Sample Size: 3 Cartons Test performed with factory equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Factory equipment current calibration label available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Requirement: PPK 5-XXL 1, 2-3-3 stated on PO Actual: all 3 selected cartons were found that 9 pieces in solid color assorted sizes (S: M, L, XL, XXL=1:2:3:3) per export carton.	PASSED
3. Description: Bar Code Verification Sample Size: 5 Pieces Test performed with factory equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Factory equipment current calibration label available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	Requirement: Printed information on price tags Actual finding: The scanned result conformed to the printed information on price tag.	PASSED
4. Description: Product Dimension Measurement Sample Size: 20 Pieces Test performed with factory equipment? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Factory equipment current calibration label available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	7 measurement points were found out of tolerance, which was within the acceptance criteria 15% of total measurement points.	PASSED
Pictures		
		NI
Bar Code Verification		NI

7 On-site Tests - On-site tests are conducted to check the parameters of products or its packing by using devices or tools (also called equipment), rather than through a visual check. On-site tests will be done based on BV inspection protocols. Upon request for inspection, the copy of BV protocols could be shared for reference through Customer Service contact form.

8 Equipment Calibration – The calibration status of factory’s equipment will be recorded for client’s reference, but it will not impact the inspection result. If the equipment is not calibrated, we strongly advise our client to check it with the factory because of the accuracy of our measurement data depends on the equipment calibration.

INSPECTION REPORT EXPLANATION

SIZE MEASUREMENT SHEET

	INSPECTION REPORT	Inspection No.: 17D502A
	FINAL VERSION	Client Name: ABC Limited
	<small>THIS DOCUMENT IS NON-NEGOTIABLE</small>	Report Date: Apr. 3, 2018

9 **Size Measurement Sheet** - For Softline products inspection, the measurement sheets for product dimension are attached at the end of on-site test section. Measurement sheets will highlights the points out of tolerance and supporting the result of that check point.

9

Point	Measurement Points	Spec	Size / Color: S / MULTI COMBO					Spec	Size / Color: M / MULTI COMBO					Tolerance
			1	2	3	4	5		1	2	3	4	5	
1.	FRT LENGTH-HPS TO HEM	25-34	-3/8	-1/4	-1/4	-1/4	/	26-14	-1/4	/	-1/4	-3/8		±1/2
2.	BACK LENGTH-HPS TO HEM	25-12	-1/4	-1/4	+1/4	/	26	/	-1/4	+1/4	-1/4		±1/2	
3.	BUST/ CHEST WIDTH	19-12	-3/8	-1/4	+1/4	-3/8	20-10	-1/4	+1/4	/	-3/8		±1/2	
4.	ARMHOLE-STRAIGHT	7-7/8	-1/4	-1/8	-1/4	/	8-1/8	/	-1/8	-1/4	/		±1/4	
5.	SLV LENGTH	17-3/4	-1/4	/	+1/4	-1/8	18-1/4	-1/4	+1/2	/	-3/8		±3/8	
6.	WAIST FROM HPS	19-3/4	-1/4	-3/8	-1/4	+1/4	20-3/4	-1/4	-3/8	-1/4	-1/4		±1/2	
7.	HEM/SWEEP	21	-1/8	-1/4	/	-1/4	22	-3/8	-1/4	/	-1/4		±1/2	

Point	Measurement Points	Spec	Size / Color: L / MULTI COMBO					Spec	Size / Color: XL / MULTI COMBO					Tolerance
			1	2	3	4	5		1	2	3	4	5	
1.	FRT LENGTH-HPS TO HEM	26-7/8	-1/4	/	-1/4	-3/4		27-1/2	-1/4	-3/8	-1/4	-3/8		±1/2
2.	BACK LENGTH-HPS TO HEM	26-5/8	-1/4	+1/4	/	-3/8		27-1/4	-1/4	-1/4	+1/4	-1/4		±1/2
3.	BUST/ CHEST WIDTH	22	-1/4	-3/8	-1/4	-3/8		23-3/4	-1/4	+1/2	-1/4	-3/8		±1/2
4.	ARMHOLE-STRAIGHT	8-1/2	+1/8	-1/8	-3/8	/		8-7/8	-1/4	-1/8	+1/4	/		±1/4
5.	SLV LENGTH	18-3/4	-1/4	-1/4	/	+3/8		18-1/4	-1/4	+1/2	/	-1/2		±3/8
6.	WAIST FROM HPS	22-1/4	-1/4	-3/8	-1/4	-1/4		24	-1/8	-3/8	-1/4	-1/4		±1/2
7.	HEM/SWEEP	23-1/2	-1/8	-1/2	-1/8	-1/4		25-1/4	-1/4	-1/4	-1/2		±1/2	

Point	Measurement Points	Spec	Size / Color: XXL / MULTI COMBO					Spec	Size / Color:					Tolerance	
			1	2	3	4	5		1	2	3	4	5		
1.	FRT LENGTH-HPS TO HEM	27-7/8	+1/4	-1/4	-3/8	/									±1/2
2.	BACK LENGTH-HPS TO HEM	27-5/8	-1/8	-1/4	-1/4	+1/2									±1/2
3.	BUST/ CHEST WIDTH	24-3/4	-1/4	+3/4	+1/8	-3/8									±1/2
4.	ARMHOLE-STRAIGHT	9-1/8	-1/8	-1/8	-1/4	-1/4									±1/4
5.	SLV LENGTH	19-1/2	-1/4	+1/4	-1/4	+1/8									±3/8
6.	WAIST FROM HPS	25	-1/4	+1/4	-3/8	+1/4									±1/2
7.	HEM/SWEEP	26-1/4	-1/4	+1/4	-1/4	/									±1/2

Note: The highlight data in the measurement sheet means the measured point is out of tolerance.
Product Dimension Measurement sheet





INSPECTION REPORT EXPLANATION

PACKING AND PACKAGING



10 **Packing and Packaging** - The product packing will be compared to packing requirements stated in the PO or technical pack provided by the client for the inspection.

E. PACKING AND PACKAGING

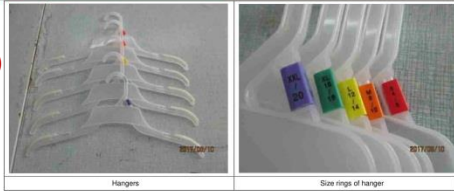
Result	Actual Finding / Comments
PASSED	<ol style="list-style-type: none">The packing assortment was "PK 5&M,L,XL,XLL: 1/2/3/3 pieces" which conformed to the PO, no other detailed packing method was provided for the inspection.The actual packing was found conformed to shipping mark and packing list. No other packing issue was found during the inspection.
Pictures	
	
View of master carton	Products inside carton
	
Product individual package	Product on hanger

INSPECTION REPORT EXPLANATION

SHIPPING MARK

INSPECTION REPORT FINAL VERSION
 Inspection No.: 17D502A
 Client Name: ABC Limited
 Report Date: Apr. 3, 2018
 THIS DOCUMENT IS NON-NEGOTIABLE

11



Hangers

Size rings of hanger

11 Shipping mark - Shipping mark will be compared to packing requirements stated in the PO or technical pack provided by the client and also checked against the product packed.

F. SHIPPING MARK	
Result	Actual Finding / Comments
PASSED	1. All the information shown in the shipping mark conformed to PO.
Pictures	
	Nil
Shipping mark	Nil







INSPECTION REPORT EXPLANATION

LABELLING, PRINTED MATERIALS AND MARKINGS



12

12 Labelling, Printed Materials and Markings - The labels, tags and other markings will be checked against the bill of material or trim card provided in the technical pack.

G. LABELING, PRINTED MATERIALS AND MARKINGS	
Result	Actual Finding Comments
PASSED	1. The actual finding conform to the item card provided by the factory.
Pictures	
	
Main label and size label	Back view of size label
	
Care label - front view	Care label - back view
	
Hanging - front & back view	NI

Bureau Veritas (Shenzhen) Company Limited
 4F, Block B, No. 1, Chaoyuan Road, 4th Area, Hong Kong Long Industrial Area, N.S. New Street District, Shenzhen City, Guangdong Province, China
 Tel: (86) 20 2260 2288 | Fax: (86) 20 2260 2252 | Email: BVCTCN_inspection@bureauveritas.com | Website: www.bureauveritas.com.cn
 © Copyright 2017 Bureau Veritas - All rights reserved



INSPECTION REPORT EXPLANATION

BV INSPECTION PROTOCOLS



INSPECTION REPORT
FINAL VERSION

THIS DOCUMENT IS NON-NEGOTIABLE

Inspection No.: 17D502A
Client Name: ABC Limited
Report Date: Apr. 3, 2018

13 **BV inspection Protocols** - The BV inspection protocol which was used for the inspection will be provided here.

H. GENERAL REMARKS

1. Combined sampling inspection: Yes No.
2. BV inspection protocols: BV-5-0003 B_SOFTLINE_EXCEPT_FABRIC_GENERAL_INSPECTION_Normal Criteria_REV18; BV-5-0013_GARMENTS_ILI3.1.1 were used for this inspection.
3. The documents PO, Size Specification, Trims Card provided by the factory were used for this inspection and attached below for reference.

Pictures

IMPORT PURCHASE ORDER

Revised No: 3 Revised Date: 04/03/2017

Purchase Order # 2019 PO EST Date: 08/01/2017

PO Date: 04/03/17 PO EST Date: 08/01/2017

Division: 08 Season: H/OLIVE/2017


Contractor: MINTOP Warehouse: SO CALIFORNIA Origin: CHN


Package: Ship Via: FEDEX-BD-LA

Currency: USD


Price Includes: 18834

Mark/Description: 3x6 SLEEVE VEST 124817

Contract: 

Size/Weight: 

Label	W/M	W/M	PPK	S/OZ	P/OZ	S/OZ	P/OZ
COLOR	PPK	S	M	L	XL	XXL	
CLASSIC	607	1204	2011	3001	3001		1203.53
SALTIC SEA COMBO							
TRADIC	270	3004	3078	3078	3078		1203.53
MULTI COMBO							
CLASSIC	607	1204	2011	3001	3001		1203.53
OLIVE COMBO							
TRADIC	204	204	402	470	470		1203.53
TRIM COMBO							
GRAND TOTAL							71.48

Contract: 

Authorized Signature: _____

Production Order Terms & Conditions
Samples must be submitted to BV approval. The Production samples must be approved before production starts. Case instructions will be provided upon submission of each lot. Report any errors and failures must be reported before shipping. Any tolerance not at 100% will be subject to BV approval. The BV team will be subject to final audit. No exceptions, except change in size, color, or quantity. Change in quantity will be subject to BV approval. All shipping fees must be submitted within 48 hours of this order. Not complying with the above terms and conditions is subject to chargeback.

PO



INSPECTION REPORT EXPLANATION

INSPECTION MATERIALS PROVIDED BY FACTORY

INSPECTION REPORT FINAL VERSION
 Inspection No.: 17D502A
 Client Name: ABC Limited
 Report Date: Apr. 3, 2018
THIS DOCUMENT IS NON-NEGOTIABLE

14. Inspection Materials Provided by Factory - Any inspection materials taken from the factory are enclosed in this section of the report. The client is required to review this section very carefully.

H. GENERAL REMARKS

- Combined sampling inspection Yes No.
- By inspection protocols: BYG-S-0003 & SOFTLINE_EXCEPT_FABRIC_GENERAL_INSPECTION_Normal Criteria_REV18_BYG-S-0013_GARMENTS_031214 used except for this inspection.
- The documents PO, Size Specification, Trim Card provided by the factory were used for this inspection and attached below for reference.

Pictures

IMPORT PURCHASE ORDER
 Revised No.: 3 Revised Date: 04/02/17
 Purchase Order #: 2074 PO EST Date: 08/07/17
 PO Date: 04/02/17 PO EST Date: 08/07/17
 Division: IS Season: HOLIDAY 2017

Contractor: MINTOP **Warehouse:** SOGA/1000 **Origin:** CH
WIP/TP: **Ship Via:** FOOT BOAT-LA
Package: **Country:** US

Price Analysis:
 Style: 18184
 Mark/Trademark: 3A SLEEVES/VELVET 124017
 Content:
 Size/Weight:
 Label: W/L/M XL/LARGEST PPK: S/OL FCB S/OL C/1

COLOR	PKGS	S	M	L	XL	XXL
BASEC	807	407	200	200	200	200
SALTIC SEA COMBO						12353
TRUSS	107	270	304	307	307	307
MULTI COMBO						12353
CLIVE COMBO	807	407	200	200	200	200
TRUSS						12353
TRUSS COMBO	200	400	470	470	470	470
TRUSS COMBO						12353
GRAND TOTAL						12353

Authorized Signature:
 Producer Order Terms & Conditions:
 Goods supplied are delivered to CIF terminal. The Production samples must be approved before production starts. Care instructions will be provided upon submission of each lot. Report any claims and losses must be claimed before shipping. Any balance not paid 7 (SEVEN) BUSINESS DAYS AFTER THE DATE OF SHIPMENT will subject to 10% penalty. No unapproved, unacknowledged changes in the nature or the quantity of the goods and conditions is subject to acceptance. All packing lists must be submitted within 48 hours of ship date. Not complying with the above terms and conditions is subject to investigation.

PO

INSPECTION REPORT FINAL VERSION
 Inspection No.: 10181200123
 Client Name: ABC Limited
 Report Date: Apr. 3, 2018
THIS DOCUMENT IS NON-NEGOTIABLE

Size Specification

Item No.	Item Name	Unit	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
3	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
4	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
5	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
6	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
7	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
8	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
9	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
10	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
11	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
12	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
13	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
14	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
15	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
16	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
17	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
18	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
19	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
20	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
21	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
22	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
23	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
24	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
25	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
26	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
27	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
28	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
29	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1
30	18184 (Style Name)	PC	2	1	1	1	1	1	1	1	1	1	1	1	1	1	1

INSPECTION REPORT FINAL VERSION
 Inspection No.: 10181200123
 Client Name: ABC Limited
 Report Date: Apr. 3, 2018
THIS DOCUMENT IS NON-NEGOTIABLE

Trim Card (1/2)

Color: color:

Labels: S/M (140), M (16-18), L/LG (172-141)

Prices: \$11.87, \$11.87, \$11.87, \$11.87, \$11.87

INSPECTION REPORT FINAL VERSION
 Inspection No.: 10181200123
 Client Name: ABC Limited
 Report Date: Apr. 3, 2018
THIS DOCUMENT IS NON-NEGOTIABLE

BULK LABEL FOR APPROVE

Color: color:

Labels: L/LG (172-141), M (16-18), S/M (140)

Prices: \$11.87, \$11.87, \$11.87, \$11.87, \$11.87

Trim Card (2/2)

Bureau Veritas Shenzhen Company Limited
 4F Block B, No.1132 Industrial Way, 4th Area, Hong Hua Ling Industrial Area, Xili, Nan Shan District, Shenzhen City, Guangdong Province, China
 Tel: (86) 20 2296 2088 | Fax: (86) 20 3490 9303 | Email: BVCP@cn.bureauveritas.com | website: www.bureauveritas.com
 © Copyright 2017 Bureau Veritas. All rights reserved.



INSPECTION REPORT EXPLANATION

INSPECTION MATERIALS PROVIDED BY FACTORY



INSPECTION REPORT
FINAL VERSION
Inspection No.: 17D502A
Client Name: ABC Limited
Report Date: Apr. 3, 2018
THIS DOCUMENT IS NON-NEGOTIABLE

H. GENERAL REMARKS

1. Combined sampling inspection Yes No.
2. By inspection protocol: **BVQ-S-0002 B_SOFTLINE_EXCEPT_FABRIC_GENERAL_INSPECTION_Normal Criteria_REV18_BVQ-S-0013_GARMENTS_BSL23** were used for this inspection.
3. The documents **PO, Size Specification, Tins Card** provided by the factory were used for this inspection and attached below for reference.

Pictures

IMPORT PURCHASE ORDER

Revised No: 3 Revised Date: 04/03/2017
Purchase Order # 2018 PO Date: 04/03/17 PO EST Date: 08/01/2017 PO ETW Date: 08/01/2017
Division: 08 Season: HOLIDAY 2017

Customer: MINTOP Warehouse: SO CALIFORNIA Origin: CH Ship Via: FEDEX-1A
Factory: Currency: USD

Price Analysis:
Style: 16814
Mark/Description: 3x SLEEVE VEST 120417

Contract:
Style Weight:

Label	W/M	M/L	PPK	S/DL P/B	S/DL L/B
COLOR	PPK	S	M	L	XXL
BASEC	807	106	201	201	201
SALTY SEA COMBO	270	354	875	875	1200
BASEC	807	106	201	201	201
MULTI COMBO	807	106	201	201	201
CLIVE COMBO	807	106	201	201	201
TRACO	208	428	870	870	870
TINA COMBO					
GRAND TOTAL					

Authorized Signature: _____
Production Order Terms & Conditions:
Samples must be submitted to CVI approval. The Production samples must be approved before production starts. Case instructions will be provided upon submission of each lot. Report any errors and concerns must be raised before shipping. Any tolerance not in (24/05/2016) BUREAU VERITAS SPECIFICATION or in the contract will be subject to BUREAU VERITAS. No exceptions, which may change in the future, will be accepted. Delivered goods in excess will be reworked. All packing lists must be submitted within 48 hours of ship date. Not complying with the above terms and conditions is subject to investigation.



INSPECTION REPORT
FINAL VERSION
THIS DOCUMENT IS NON-NEGOTIABLE

Inspection No.: 17D502A
Client Name: ABC Limited
Report Date: Apr. 3, 2018

I. DISCLAIMER

This document reflects our findings at the time and place of inspection, which was conducted by means of comparing reference product(s) and documents against samples that are randomly-picked in accordance with an agreed random statistical sampling standard from the lot(s) of finished products presented to our inspectors. This comparison was done in accordance with agreed inspection protocol and/or other agreement.

If certain methods and processes which vary or deviate from the standard and / or recommended practices of Bureau Veritas were adopted for the performance of this inspection at the request of the client, Bureau Veritas is not liable for the possible compromise of the recorded observations due to such variations or deviations.

This report / certificate does not discharge or release sellers / suppliers from their commercial, legal or contractual obligations with regard to quality / quantity of delivery nor does it prejudice the buyer's right of claim toward sellers / suppliers for compensation for any defects (apparent or otherwise) not detected during our random inspection or occurring thereafter. Bureau Veritas does not accept any liability for the quality of products in this shipment that were not produced at the time of the inspection. Further, this report/certificate does not evidence shipment.

In the event that any equipment is provided by the client or factory to be used during the inspection for any measurement purposes, it is the sole responsibility of the client or factory to ensure that said equipment has been duly maintained and calibrated in accordance with the relevant standards. Bureau Veritas shall not be held responsible in any manner for the accuracy of the equipment or for any consequences in relation to the accuracy of the equipment.

Our services, including reports and certificates (if any), are subject to the Bureau Veritas Consumer Products General Conditions of Service, which have been made available to you and can be sent upon written request.

FINAL REPORT

This report contains all findings of the inspection. Summary information appears on the first page while detailed findings are reported in the subsequent pages. In order to fully understand the inspection results and avoid missing important information we strongly advise you to carefully read the entire report.

IMPORTANT NOTICE

- In case the Pre-Shipment Inspection (PSI) is requested but the prerequisite conditions are not met by the time of the inspection, the service will automatically be defaulted to the level of inspection. Initial Production Inspection (PI) or During Production Inspection (DPI), which could be performed given the actual status of the subject product lot's production and packing. In case the PSI cannot be performed, we strongly advise you to re-inspect your goods at a later stage, as some defects can appear in the remaining unfinished quantity, which has not been inspected by Bureau Veritas.
- In the case the Workmanship check is failed, or very close to AQL limit, we strongly advise that you re-inspect your goods.
- Please note repacking is done by the factory without Bureau Veritas inspector's supervision.
- Defects may appear after the inspection due to improper repacking, bad storage or transportation conditions and manufacturing process.
- The inspection scope is mainly based on specifications provided by our client, it does not include product design validation; any consequence on the product quality due to its design is not under Bureau Veritas' responsibility.



INSPECTION REPORT EXPLANATION

BV CODE OF CONDUCT



15

- 15 **BV Code of Conduct** – BV Code of Conduct will be explained by the inspector to the factory during the inspection opening meeting. The factory representative will be asked to acknowledge the content of the document by signing it. The factory will keep a copy of it. The Code of Conduct includes complaint channels to report any concerns related to the performance of the service.

